



CHARGING AND REMISSIONS POLICY

Introduction

Dulwich Wood Schools are inclusive schools offering equality of opportunity to all pupils within the schools. We aim to provide a broad and varied range of experiences for the pupils. This includes trips, visits and the use of visiting groups. The Governing Body recognises the valuable contribution that a wide range of activities can make to a child's development.

Voluntary Contributions

When organising school trips, activities or visits to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. These contributions are to enable an activity to take place and enhance the children's education. They will cover the cost incurred and not make a profit. Parents are under no obligation to make any contribution and pupils of parents who are unable or unwilling to contribute will not be discriminated against and will be included if the activity goes ahead. In the event of insufficient voluntary contributions being made the activity may have to be cancelled and refunds will be given.

Prohibition of Charges

The school is prohibited from charging for the following:

- Education provided during school hours or outside school hours if it is part of the National Curriculum
- Education provided on any trip as part of the National Curriculum
- Transporting pupils in connection with an educational trip

Charges

There is a charge for the breakfast and after school club, parents complete a form giving the sessions they wish their child to attend and invoices are raised at the start of each term in order to cover costs for the club, we are parents to clear the balance by the start of the following term.

Extra-curricular clubs (which includes and instrumental tuition for pupils in groups) are charged for in order to cover the cost of materials, wear and tear to equipment and payment to staff and sports coaches.

Top up charges are made for nursery children who chosen to attend for hours above their free allowance.

Residential Visits

A charge will be made for the cost of board and lodging and the charge will not exceed the actual cost of provision. Other expenses, including transport costs, are paid for by the school.

Each child is looked at on a case to decide if the trip will be free of charge, one of the criteria which we use is if the child is a pupil premium child, but we also look at individual families and if they will benefit from such trip irrelevant of their financial status.

Breakages

In cases of wilful or malicious damage to equipment or breakages, or loss of school books or equipment on loan to pupils the Headteacher in consultation with the Chair of the Governing Body may decide to make a charge. Each incident will be dealt with on its own merit and at their discretion.

Remissions

The school will reduce or remit charges to particular groups of pupils and may decide not to request voluntary contributions.

The school will make every effort to support a child's participation in an activity where parents are undergoing financial difficulties. Individual cases should be discussed in complete confidence with the Head Teacher.

Parents should speak in confidence to the Headteacher if they are experiencing any financial difficulties.

For further information see [DFE advice - Charging for School Activities](#)

Date Adopted 29.10.20